



Prime Bank Limited

a bank with a difference

Facility Management Division

Head Office, 29 Rajuk Avenue, Dhaka

Tender Notice

Printing and Supplying of Promotional Gift Items- Diary for the year 2016.

Sealed tenders are hereby invited by Prime Bank Limited for printing and supplying of 'Promotional Gift Items- Diary ' from the bonafide printing press/firms (local) for the year 2016 :

1. Interested bidder(s) must have the following eligibilities:
 - a) At least 5 (five) years' relevant experience in this line of business and shall must be a company having a national presence engaged in printing with efficient technical team to execute the work within the stipulated time.
 - b) Has/have executed work order of minimum Tk.30 (thirty) lac in a single transaction.
2. Interested bidders, who fulfill above-mentioned requirements, may collect the Tender Schedule from Facility Management Division, Head Office, 29 Rajuk Avenue(1st floor), Motijheel C/A, Dhaka from October 21, 2015 to November 01, 2015 (both days inclusive) during office hours (10:00 am to 3.00 pm) on payment of Tk.1000 (one thousand) only (non-refundable) in the form of Payment Order of any scheduled Bank favoring "Prime Bank Limited".
3. No tender document will be issued after last date of purchase as mentioned above.
4. Proposal/Offer, in sealed envelope, to be dropped in the Tender Box kept at Facility Management Division, Head Office, 29 Rajuk Avenue(1st floor), Motijheel C/A, Dhaka-1000 by 03.00 pm on November 01, 2015. Envelopes to be clearly marked "**Tender for Printing and Supplying of Promotional Gift Items- Diary**" on the top of the envelope. Tenders will be opened at 03:30 pm on the same day in presence of the bidders or their representatives, who may remain present.
5. Earnest money (refundable) equivalent to 2.5% of the quoted value of works in the form of pay order/bank draft in favor of Prime Bank Limited to be submitted along with the tender.
6. Prime Bank reserves the right to accept, modify or reject any or all the tenders without assigning any reason whatsoever.
7. The Bank shall not be bound or under any obligation to accept the lowest quotation.

Senior Vice President
Facility Management Division
Tel : 9567265 (Ext.351)