



Prime Bank Limited

A bank with a difference

Facility Management Division

Head Office, 29 RAJUK Avenue, Dhaka

Tender Notice for Interior Decoration Works and Supply & Installation of Furniture

Sealed tenders are hereby invited from reputed and eligible Interior Decoration Vendor(s)/Architectural/Engineering firms for Interior Decoration works and Supply & Installation of Furniture of Monarch Lounge at Uttara Branch, Prime Bank Limited, Dhaka as per following Schedule:

Sl.	Name of Project as per Tender Document	Period of sale		Last time & date of submission
		from	to	
1.	Interior Decoration works and Supply & Installation of Furniture of Monarch Lounge at Uttara Branch, Dhaka.	22.05.2016	31.05.2016	31.05.2016 (3.00 pm)

Eligibility and other conditions:

- Interested bidder may collect tender document for the said work on submission of a request letter addressing the undersigned as well as documentary evidence of the followings:
 - Practical working experience of minimum 08 years in Interior, Exterior Decoration and Furniture works of Bank's Branch and/or Head Office.
 - Practical work experience to execute such type of work for a minimum amount of Tk.30.00 Lac in a single work order.
 - IAB/IEB membership number of each of the following Technical Personnel of the firm:
 - Chief Architect: having working experience as Bachelor of Architecture for a minimum period of 10 years in the relevant field.
 - Project Architect: having working experience as Bachelor of Architecture for a minimum period of 3 years in the relevant field.
 - Project Engineer, Civil: having working experience as B.Sc Engineer or Diploma Engineer for minimum period of 3 years or 6 years respectively in the relevant field.
 - Project Engineer, Electrical: having working experience as B.Sc Engineer or Diploma Engineer for minimum period of 3 years or 6 years respectively in the relevant field.
 - Should have valid Registration, ownership document, VAT & TIN certificate, up-to-date Trade License and Bank Solvency Certificate. In case of Limited Company, Memorandum and Articles of Association, Form no XII and Board's Resolution for participating in the said tender.
- The Tender Schedule shall be available to the office of the undersigned on payment of **Tk.2,000.00** (Taka Two Thousand) only in the form of Payment Order (non-refundable) favoring Prime Bank Limited issued by any Schedule Bank during office hours (**10:00 am to 4:00 pm**) on all working days as per mentioned schedule.
- No tender schedule will be sold after last date of sale as mentioned above.
- The participated bidders shall have to attend a pre-bid meeting to be held at the office of the undersigned at 3:00 pm on 26.05.2016.
- Each tender must be submitted in sealed envelope mentioning the name of the work on top of the envelope to the office of the undersigned on aforesaid date and time, and the tender will be opened at 3:30 pm on the same day in presence of the participants who may choose to attend. Earnest money (refundable to the unsuccessful bidder) equivalent to 2.5% of the quoted amount in form of Payment Order in favor of Prime Bank Limited, issued by any Schedule Bank shall have to be submitted along with the tender document, **failing which the tender will be rejected outright.**
- Prime Bank Management reserves the right to accept, modify or reject any or all of the proposals or may divide the works amongst the participants without assigning any reason whatsoever.
- Submission of tender after the specified time shall not be acceptable under any circumstance.

Senior Vice President
Facility Management Division
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